

EXECUTIVE FORWARD PLAN JUNE 2010

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The Forward Plan is updated regularly and re-issued on a monthly basis. It goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council's commitment to openness and participation in decision making. It will also assist the Council's Overview & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet. It can be seen on the Council's website at:

http://www.bathnes.gov.uk/committee papers/Executive/FwdPlan/

There is also an option on the Council's website to access the next month's "Emerging" Forward Plan. Inevitably, some of the current information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

Consultation Arrangements

WC	Ward Councillor	LR	Local Residents	
Cab	Cabinet members (other than decision maker)	CIG Community Interest Groups		
PC	Parish Council	YC	Youth Council	
TC	Town Council	SP	Stakeholders/Partners	
TU	Trades Unions	PSB	Other Public Sector Bodies	
os	Overview & Scrutiny Panel	СТВ	Charter Trustees of Bath	
St	Staff (as employees)	151	Section 151 Finance Officer	
Int	Other B&NES Services	СХ	Chief Executive	
SU	Service Users	Mon	Monitoring Officer	

Decision Types

PBHW RVW WoE	Issues which have been referred by the Partnership Board for Health & Wellbeing Cabinet Response to Overview & Scrutiny Panel Review Recommendations Decisions which will be taken by the West of England Joint Transport Committee
BRT	Decisions to be made by the Bath Recreation Ground Trust
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.

Directors Group Lead

AA	Ashley Ayre – Strategic Director, Children's Services
AP	Andrew Pate – Strategic Director, Resources and Support Services
DT	Dave Thompson – Divisional Director, Improvement & Performance
GC	Glen Chipp, Strategic Director, Service Delivery
JB	John Betty – Director, Development & Major Projects
JE	John Everitt – Chief Executive, Bath & NE Somerset Council
JR	Janet Rowse – Acting Chief Executive, NHS Bath & NE Somerset
VH	Vernon Hitchman – Council Solicitor

Executive Forward Plan June 2010

Bath & North East Somerset Council

Anticipated business at future Cabinet meetings and Single-member decisions anticipated in each month

The Council's Consultation Policy may be viewed at: www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Report Author Contact	Consultation	Background Papers	Strategic Director Lead	
E1943	TRO	Prohibit vehicles wider than 3ft 3in along Birchwood Lane (Woollard), Ringspit Lane (Hursley Hill) and Mill Lane (Priston) To consider objections to proposed Traffic Regulation Orders to deal with ongoing problems relating to use by motor vehicles on three Byways Open to All Traffic (BOATS).	Single-Member Decision Councillor Charles Gerrish	Richard Akehurst Tel: 01225 395160	WC PC	E1943 Vehicle Width TRO Appx 01 Draft Traffic Regulation order Appx 02 Location plans Appx 03 Road Traffic Regulation Act 1984 (extracts)	Glen Chipp	
E2024	KEY	Housing Capital Report 2010/11	Reason for Withdrawal: Single member decision no longer required as housing capital expenditure approved as part of the Capital Programme in February 2010. The detail of housing capital expenditure will form part of Housing Renewal Policy decision					

Re Dat	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E20	Arts Development Strategy 2011-2014 The Council's Arts Development service, and its funded services procured from voluntary arts organisations, are planned and delivered within the context of the Arts Development Strategy. The previous strategy covered the period 2008-2011; it has now been substantially revised to set new priorities for the coming three years 2011-2014 in line with the themes of the Sustainable Community Strategy	Single-Member Decision Councillor Terry Gazzard	Ann Cullis Tel: 01225 396455	Cabinet member; Town Councils; Staff; Other B&NES Services; Service Users; Stakeholders/ Partners; Other Public Sector Bodies; Section 151 Finance Officer; Chief Executive; Monitoring Officer A draft Arts Development Strategy 2011- 2014 was produced in February 2010 and issued for consultation, allowing 8 weeks for comments and responses (12 February-9 April). Consultation was undertaken with all voluntary arts organisations		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2066	TRO	Gullock Tyning Skate Park To consider the points raised following the public advertisement of the Traffic Regulation Order and decide whether to proceed with the proposed double yellow lines on the junction of Gullock Tyning, Ham Gardens and the doctors' surgery	Single-Member Decision Councillor Charles Gerrish	Andy Coles Tel: 01225 394208		E2066 Gullock Tyning Skate Park E2066 Responses	Glen Chipp
E2071 October 2010	KEY	Care Matters Implementation Plan Year 3 Year 3 of local plans to implement the Care Matters agenda to improve outcomes for children in care, including implementation of the Children and Young Persons Act 2008 and associated regulations and guidance	Single-Member Decision Councillor Chris Watt	Charlie Moat Tel: 01225 477914	OS TU Mon 151	Children & Young People in and moving on from Care, progress report 2009 – CYP O&S Panel, 23/11/09 Care Matters Implementation Plan Yr 2 - Cabinet single Member decision E1942 24/4/09	Ashley Ayre
E2092 Novemb er 2010	TRO	Proposed Speed Table and Build Out, Bloomfield Road, Bath Proposal to install a build out and 65mm high speed Table in Bloomfield Road, Bath	Single-Member Decision Councillor Charles Gerrish	Peter Bailey Tel: 01225 394258	WC Cab Int LR PSB	None.	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2095 Novemb er 2010	TRO	St Stephens Safety Scheme, Objections Received to Traffic Regulation Order Proposed installation of a speed table in Beacon Road, and Waiting Restrictions in Beacon Road, Richmond Place and Richmond Road	Single-Member Decision Councillor Charles Gerrish	Richard Akehurst Tel: 01225 395160	WC Cab LR CIG PSB	None.	Glen Chipp
E2100 Novemb er 2010	TRO	Prohibition of right turn, Bloomfield Road to Wellsway To prevent queuing traffic in connection with new bus lane	Single-Member Decision Councillor Charles Gerrish	Trevor Johnson Tel: 01225 394216	WC PC Int LR	None.	Glen Chipp
E2101	KEY	Heritage Services Updated Business Plan 2010-2015 The Updated Business Plan 2010–2015 identifies the changes to the planning assumptions made in the Heritage Services Business Plan 2006–11. It has been prepared following the annual in-depth review of business activity and includes an analysis of the risk involved. It is not an exhaustive analysis of the Service's business position. For the full picture it should be read in conjunction with the Heritage Services Business Plan 2006– 11	Single-Member Decision, Councillor Terry Gazzard, Councillor Malcolm Hanney	Stephen Bird William Harding Tel: 01225 477203	OS St Int SU 151	E2101 Heritage Services Updated Business Plan 2010-15 Appx 1 Heritage Services Business Plan Draft Update	Glen Chipp
E2102		On and Off Street parking charges including permits, Bath and Keynsham	Reason for Withdrawal: No has been determined by Office Member				

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2117	KEY,PB F	Local Transport Programme Capital Programme 2010-11 to 2012-13 The report sets out the Transport Capital Programme in detail for approval. The programme of expenditure aims to achieve the objectives of the Joint Local Transport Plan in accordance with Government Guidelines	Single-Member Decision Councillor Charles Gerrish	Steve Froggatt Tel: 01225 395239	WC Mon 151	E2117 Transport Capital Programme E2117 Appx1 Transport Improvement Capital Programme E2117 Appx2 Transport Other Capital Projects E2117 Appx3 Transport Structural Maintenance	Glen Chipp
E2122	KEY	Award of New Contracts for Supported Bus Services Contracts for services on routes 20A/C, 665 and 768	Single-Member Decision Councillor Charles Gerrish	Richard Smith Tel: 01225 477604		E2122 Supported Bus Services AppxB Consultation AppxC Public Interest Test	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2123		Youth Offending Team Inspection Improvement Plan Following the recent Core Case Inspection, published on 12 May 2010, we are required to address the recommendations in an Improvement Plan, due by 4 June 2010	Single-Member Decision Councillor Chris Watt	Sally Churchyard		E2123 YOT Inspection Improvement Plan Appx1 YOT Inspection Improvement Plan 2010	Ashley Ayre
E2126	TRO	Outer Area, Bath Residents and Controlled parking Zone 1 and Central Area Bath Variations Order 2010 This report considers the points raised during the public consultation period which began on 24th February for a period of 21 days for proposals to extend the hours of operation for the central and zone 1 controlled areas together with proposals to introduce pay and display on Pultney Road and no waiting at anytime on Daniel Mews	Single-Member Decision Councillor Charles Gerrish	Dorothy Miley Tel: 01225 394231	WC Int LR SP	E2126 Outer Area RCP TRO Appx1	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2133		Combe Down Stone Mines Project - Reinstatement of Firs Field Public consultation has been undertaken on the details of the reinstatement. A decision needs to be made as to the final plan for the Firs Field wall. This will then be submitted to the Planning Department to discharge the planning condition.	Single-Member Decision, Councillor Francine Haeberling	Jessica Bowden, Mary Stacey Tel: 01225 477633, Tel: 01225 477537		E2133 Firs Field Reinstatement Appx1 Consultation Appx2 Boundary Plan	John Betty
E2144	TRO	Consideration of objections received to proposed waiting restriction revisions in St James Rampire, Bath	Reason for Withdrawal: No proposals will be implemented	•			

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2145	KEY	Single Equality Scheme The Bath and North East Somerset Partnership has combined the NHS and Council's separate equality schemes into one Single Equality Scheme for Race, Disability, Gender, Age, Religion or Belief and Sexual Orientation. This means we can address all equality issues in a more strategic way to meet our commitment to move towards equality for all along with meeting the requirements of the Equality Act. The scheme makes clear that the Partnership is committed to improve equality at all levels within the Partnership in employment, in service delivery and in the way we buy our health, social care and housing services on behalf of our citizens	Single-Member Decision Councillor Malcolm Hanney	Samantha Jones Tel: 01225 396364	WC PC OS TU St Int SU YC LR CIG SP PSB	E2145 Single Equality Scheme Appx1 Appx2	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2111 Novemb er 2010	KEY	Approval of Resources and Support Services capital projects for inclusion in the capital programme, not approved by Council in the Budget The budget report included items in italics for information, which, along with additional new projects, have now passed through the appropriate Capital Review process and therefore require approval by Single Member Decision	Single-Member Decision Councillor Malcolm Hanney	Daniel Welch Tel: 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2112 Novemb er 2010	KEY	Approval of Adult Services capital projects for inclusion in the capital programme, not approved by Council in the Budget The budget report included items in italics for information, which, along with additional new projects, have now passed through the appropriate Capital Review process and therefore require approval by Single Member Decision	Single-Member Decision Councillor Malcolm Hanney, Councillor Vic Pritchard	Daniel Welch Tel: 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2113	KEY	Southside Regeneration - Approval of Children's Services capital projects Approval of the Capital budget for the Southside Youth Centre Regeneration Project.	Single-Member Decision Councillor Malcolm Hanney, Councillor Chris Watt	Daniel Welch Paula Bromley Tel: 01225 396984	CX Mon 151	01 E2113 Southside Capital Allocation	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2114		Approval of Customer Services capital projects - Windsor Bridge Transport Centre MOT Facilities There is a need to replace the outdated vehicle workshop equipment at Windsor Bridge Transport Centre which provides an opportunity as the new equipment will enable an application to VOSA (Vehicle & Operator Services Agency) for MOT facilities	Single-Member Decision Councillor Malcolm Hanney, Councillor Charles Gerrish	Daniel Welch Tel: 01225 477104	CX Mon 151	E2114 Capital Project Approval MOT facilities Appx1 Business Case MOT facilities	Andrew Pate
E2115 Novemb er 2010	KEY	Approval of Service Delivery and Development and Major Projects capital projects for inclusion in the capital programme, not approved by Council in the Budget The budget report included items in italics for information, which, along with additional new projects, have now passed through the appropriate Capital Review process and therefore require approval by Single Member Decision	Single-Member Decision Councillor Malcolm Hanney, Councillor Terry Gazzard, Councillor Charles Gerrish	Daniel Welch Tel: 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2116 Novemb er 2010	KEY	Approval of Development and Major Projects capital projects for inclusion in the capital programme, not approved by Council in the Budget The budget report included items in italics for information, which, along with additional new projects, have now passed through the appropriate Capital Review process and therefore require approval by Single Member Decision	Single-Member Decision Councillor Malcolm Hanney, Councillor Terry Gazzard	Daniel Welch Tel: 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2137 14 Jul 2010	BRT	Lettings Update Update on lettings at the Recreation Ground since last reported	Recreation Ground Trust	Andy Chard Tel: 01225 396883		None.	Glen Chipp
E2138 14 Jul 2010	BRT	Current Financial Position	Recreation Ground Trust	Tony Bartlett Tel: 01225 477302		None.	Glen Chipp
E2139 14 Jul 2010	BRT	Update on Progress with Charity Commission Progress on response to Charity Commission	Recreation Ground Trust	Keith Bray Tel: 07811 800612		None.	Glen Chipp
E2140 14 Jul 2010	BRT	Update on General Management Issues Car parking update; Property Asset/Maintenance issues and other day to day management issues	Recreation Ground Trust	Glen Chipp Tel: 01225 394567		None.	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2124 21 Jul 2010		Treasury Management Outturn Report 2009/10 In February 2010 the Council adopted the 2009 edition of the CIPFA Treasury Management in the Public Services: Code of Practice, which requires the Council to approve a Treasury Management Strategy before the start of each financial year, a mid year report, and an annual report after the end of each financial year. This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan for 2009/10.	Cabinet	Tim Richens Jamie Whittard Tel: 01225 477213	CX Mon 151	Treasury Management Strategy & Annual Investment Plan 2009/10	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2125 21 Jul 2010	KEY	Revenue and Capital Outturn 2009/10 The report presents the provisional revenue and capital outturn for 2009/10. The report refers to requests to carry forward specific revenue budget items to 2010/11, transfers to earmarked reserves and to write-off revenue overspends where recovery in future years would have an adverse impact on continuing service delivery. The report also refers to requests to rephase specific capital budget items and to write off capital underspends in 2009/10 and to approve specific capital budget items in the 2010/11 capital programme	Cabinet,	Tim Richens Jamie Whittard Tel: 01225 477213	Cab CX Mon 151	Budget Monitoring Reports throughout 09/10 to Cabinet Budget Resolution - Council February 2010 Council Budget Management Scheme	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2097 21 Jul 2010 18 Aug 2010	KEY	Review of Secondary Schools in Bath In March 2008 Council approved a strategy for the future of secondary schools in Bath & North East Somerset. In May 2008 Cabinet agreed to consult on proposed changes to some Bath schools. Following this consultation exercise, the Cabinet made a decision at its meeting on 21-July. That original decision was Called In and the Call-in was upheld by the Children and Young People Overview and Scrutiny Panel at its meeting on 10-Aug-10. The Panel asked the Cabinet to reconsider its original decision.	Cabinet Cabinet	Tony Parker Chris Kavanagh Tel: 01225 395149	WC PC TC OS TU Cab SU YC SP PSB CX Mon 151	Reports to Cabinet March and May 2008 - A Review of Secondary Schools in B&NES Call-in papers from CYP O&S Panel meeting of 10-Aug-10 Report to Cabinet for its meeting on 18- Aug-10 to consider the Panel's recommendatio ns	Ashley Ayre

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2146		Proposed Alteration to the Lower Age Limit at Castle Primary School, Keynsham Lower age limit from age 4 to age 3 by the addition of early years provision. Decision required to proceed following publication of a statutory notice as outlined in Department for Education guidance. Statutory notice to be published on 27th May 2010 with representation period ending on 7th July. Single member decision then required after the closing of the representation period.	Single-Member Decision Councillor Chris Watt	Helen Hoynes Linda Frankland Tel: 01225 831659	WC TC TU St LR CIG SP	Single member dec'n E2121 http://www.bath nes.gov.uk/Committee_paper s/Executive/WL/2010/100423/01E2121CastlePrimaryLowerAgeLimit.htm. DfEGuidance http://www.dcsf.gov.uk/schoolorg/data/guidance_Documents/Other%20Changes%20Guide%202010-02-01.doc E2146 CastleSchool Lower Age Limit Appx1 Statutory Notice	Ashley Ayre

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2129 3 Nov 2010		Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2010 to September 2010 This report presents the first monitoring information for the Authority as a whole for the financial year 2010/11 to the end of July 2010. The report also includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme	Cabinet Councillor Malcolm Hanney	Tim Richens Jamie Whittard Tel: 01225 477213	Cab CX Mon 151	Budget Management Scheme	Andrew Pate
E2004 Novemb er 2010		Sustainable Modes of Travel to School Strategy Audit of school travel in B&NES area. Discussion on impact from other service areas and policy documents. Targets for reducing car use in school journeys for next 3 years	Single-Member Decision Councillor Charles Gerrish, Councillor Chris Watt	Andrew Stuck Jessica Fox-Taylor Tel: 01225 394257	OS Int YC CX Mon 151	Joint LTP, Play Stgy, Obesity Stgy, 14-19 Stgy, Local Area Agreemt, Schl Organisation Plan 2003- 2008, Extended Schools/Servic es Stgy, Public Rights of Way Imprvmnt Plan	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2073 12 Jan 2011	RVW	Cabinet Response to the EED Panel Review of the Environmental Sustainability of Buildings A full review by the Enterprise & Economic Development Overview & Scrutiny Panel highlighting and making recommendations regarding the role buildings must play in tackling climate change. The Cabinet Members will be asked to respond to the recommendations within 6 weeks	Cabinet Councillor Terry Gazzard, Councillor Charles Gerrish, Councillor Malcolm Hanney	Cllr Martin Veal Vernon Hitchman Tel: 01225 395171		None.	John Betty
E2130 12 Jan 2011		Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2010 to November 2010 This report presents the second monitoring information for the Authority as a whole for the financial year 2010/11 to the end of November 2010. The report also includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme	Councillor Malcolm Hanney	Tim Richens Jamie Whittard Tel: 01225 477213	Cab CX Mon 151	Budget Management Scheme	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2131 2 Mar 2011		Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2010 to January 2011 This report is the third monitoring information for the Authority as a whole for the financial year 2010/11 to the end of January 2011. It includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme	Cabinet Councillor Malcolm Hanney	Tim Richens Jamie Whittard Tel: 01225 477213	Cab CX Mon 151	Budget Management Scheme	Andrew Pate

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring Democratic_Services@bathnes.gov.uk